

Learning Volunteer

Greet and orient our school, daycare and other groups, and assist our Learning team in delivering exciting quality visitor experiences.

Qualifications

- Strong interpersonal skills; customer service experience is an asset
- Comfortable with public speaking
- Organized and attention to detail
- Ability to adapt to changing circumstances
- Ability to lift up to 15 kg/30 lbs
- Criminal record and vulnerable sector check will be conducted

Responsibilities

- Welcoming field trip groups as they arrive and conducting orientations
- Supporting field trip groups through their visits by answering FAQs, managing access to lunch spaces, and distributing/collecting supplemental materials
- Managing supplies for Learning Team programs and ensuring that field trip kits are maintained
- Shadow and assist classes with their museum visit
- Assisting with set-up and tear-down of facilitated programs and other support tasks as needed

Rewards

- Experience and training in a public-facing museum role
- Opportunities to inspire and engage members of the public
- Be part of a museum team committed to providing quality visitor experiences
- Connections with other museum professionals

Volunteer experience will also build core workplace skills, such as:

- *Time management, adaptability, and strategic thinking*
- *Collaboration, communication, and networking*

Time Commitment

- One four-hour shift per week from 9:30am to 1:30pm, taking place on a Tuesday, Wednesday, Thursday or Friday
- Minimum 6-month commitment from January to June 2025